



# Department Reps

Rolesheet

## Recruitment

Application and interview in Summer Term..

## Numbers

Around 30!

## Skills

Leadership, teamwork, communication, problem solving...

## Specialism: Leadership!

Department Reps are the team leaders of Course Reps and they work to help develop and improve the learning experience for all across their Department.

## Top Tasks

Proactively leading your team of Course Reps and staying in touch with your Faculty Rep.

Regularly updating the Academic Leadership Team on your impact, experiences and best practice.

Taking all opportunities to strengthen student engagement with feedback mechanisms within your Department.

## Committees?

Board of Studies (BOS), Student Staff Forums (SSF), ALT meetings\* and Faculty Forums, Teaching Committees. Send apologies if you are unable to attend!

\*ALT: Academic Leadership Team. This refers to all of the Department Reps, the Academic Officer and Student Engagement staff at YUSU.

## Hours per Week?

Around **5 hours** per week during term time.

With all of the Rep roles, you get out of it as much as you put in and commitments vary depending on the time of term. If you start to struggle or find it difficult to stay engaged then please come and talk to us so that we can support you!

## Project Work?

Department Reps will work on a project throughout the year which is based on their recommendations to improve student experience within the department. They will lead the Course Reps as team players in the project to help them complete their aims. Department Reps also form part of the working team for the Faculty Rep project groups and will support their Faculty Rep to complete their project based on their manifesto.